

**GUIDELINES/REGULATIONS ON
NAMING BUILDINGS, STREETS, ETC.**

<u>BROWARD COUNTY</u>	
Coconut Creek	*
Fort Lauderdale	see attached memo (95-175)
Hollywood	currently working on a proposal
Lighthouse Point	no
Margate	*
Oakland Park	See attached resolution (R-98-44)
Plantation	*
Pembroke Pines	no
Sunrise	*
Wilton Manors	no

<u>Florida Association of City Clerks Board</u>	
Aventura	see attached resolution (2000-39)
Cape Coral	no response
Clearwater	no response
Deltona	*
Greenwood	*
Jax Beach	no response
Leesburg	no response
Mascotte	no response
Temple Terrace	No
Vero Beach	no response

*no guidelines; request comes before Council

MEMORANDUM NO. *95-175

DATE: February 3, 1995 **ALL COMMISSIONERS RECEIVED**

TO: Mayor Jim Naugle
Vice Mayor John E. Aurelius
Commissioner Cary Keno
Commissioner Carlton B. Moore
Commissioner Jack Latona

FROM: George L. Hanbury, City Manager

VIA: George Stillman, P.E., Director
Department of Planning and Economic Development
(Engineering and Architecture)

BY: Peter R. Partington, P.E., Engineer IV/5761 *PRP*

SUBJECT: Street Naming Policy

The City Commission requested information on the policy of street naming (or renaming). The official City map is the definitive record of street names, and the City Attorney has advised previously that a Commission resolution is required to amend it.

The policy that has been developed over a number of years for changes in street names is:

- (1) A formal letter requesting the change should be submitted to the City Manager. The numerical street name should be retained as a secondary name.
- (2) The requesting organization should demonstrate that there is agreement by the abutting property owners to the proposed change. A survey of abutting property owners is required, but requests from Civic/Homeowner Associations have been accepted on occasions.
- (3) The City Manager may refer the request to the Citizen Board of Recognition, or other appropriate advisory board, for a recommendation.

The request is then scheduled for City Commission consideration. Following approval by resolution, the City map is amended, and appropriate agencies are notified.

The name changes on the street signs are implemented by Broward County's Traffic Engineering Division.

GLH/GS/PRP/jj(*prev.Nov.ccm94-1607)/ccm-95-175 I

cc: Dennis E. Lyles, City Attorney

II-22. Naming of City Parks, Recreation Areas and Facilities

Guidelines:

1. Consideration should be given to names describing the park, its geographic location, its historical or ecological relationship indigenous to the region, making it easier for persons outside the neighborhood to identify the park. Generally, this would be streets, schools, subdivisions or other notable landmarks.
2. Proposals to name parks or facilities after persons is restricted to those persons who are deceased. Any exceptions to this policy must be determined by the City Commission. The term "memorial" should not be used, as that term generally becomes the common name and detracts from the intent of naming the park after the individual.
3. If a proposal is received to name a park or a facility after a living person, this request will automatically be denied. Anyone wishing to appeal this ruling may appeal directly to the City Commission.
4. Donors of land and/or large sums of money should be considered in the naming of the resulting park facility or integral part thereof, if possible. Donations should be sufficient to pay for acquisition, development and maintenance for a reasonable period of time. Flexibility is encouraged with this policy.
5. Groups desiring to develop parks or facilities should be given consideration of their suggestion(s). Assurance must be provided that they are going to continue to contribute time, effort and/or money to assist in the orderly development of the park.
6. Parks or facilities may be named after local community groups, if that group has demonstrated a major interest in the park by gifts or money, labor and/or organization. Sufficient funding for future maintenance should be a consideration before the City accepts such gifts. Flexibility is encouraged with the policy.

1
2
3
4 RESOLUTION NO. R-98-44

5 A RESOLUTION OF THE CITY COMMISSION OF THE
6 CITY OF OAKLAND PARK, FLORIDA, ADOPTING A
7 POLICY FOR NAMING/RENAMING PARKS OR CITY
8 PROPERTY FOR PERSONS/ORGANIZATIONS; A COPY OF
9 THE POLICY IS ATTACHED HERETO AND IDENTIFIED
AS EXHIBIT "A"; PROVIDING FOR SEVERABILITY;
PROVIDING FOR CONFLICTS AND PROVIDING FOR AN
EFFECTIVE DATE.

10 WHEREAS, the City Commission of the City of Oakland Park,
11 Florida, has determined that it is in the best interest of the
12 citizens and residents of Oakland Park, Florida, to adopt a Policy
13 for Naming/Renaming Parks or City Property for Persons/
14 Organizations;

15 NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF
16 THE CITY OF OAKLAND PARK, FLORIDA, THAT:

17 Section 1. The City Commission of the City of Oakland
18 Park, Florida, hereby adopts a Policy for Naming/Renaming Parks or
19 City Property for Persons/Organizations. A copy of the Policy is
20 attached hereto and identified as Exhibit "A".

21 Section 2. If any clause, section or other part of this
22 Resolution shall be held by any court of competent jurisdiction to
23 be unconstitutional or invalid, such unconstitutional or invalid
24 part shall be considered as eliminated and shall in no way affect
25 the validity of the remaining portions of this Resolution.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28

Section 3. All Resolutions or parts of Resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 4. This Resolution shall become effective upon its passage and adoption.

PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF OAKLAND PARK, FLORIDA, THIS 1st DAY OF APRIL, 1998.

CITY OF OAKLAND PARK, FLORIDA

By: Caryl R. Stevens
CARYL R. STEVENS MAYOR

ARNST YES

JOYNT YES

SACHS YES

SPROC YES

STEVENS YES

ATTEST:

C. J. Collaros
C. JOYCE COLLAROS
ACTING CITY CLERK

R.RENAMING 3/23/98 SM



Policy for Naming/Renaming Parks or City Property for Persons/Organizations

1. The naming or renaming of a park, designated facility or area of public property will be considered through an application process.
2. The candidate or active organization for whom the park is to be named must be deceased.
3. The candidate or active organization must have contributed significantly to the City of Oakland Park and its citizens.
4. The name of the candidate or active organization and their accomplishments must be presented in writing with the application by the nominator.
5. Each request will be considered at the time of application only. There will be no waiting lists of names to be assigned.
6. The City Commission will have the final decision as to the naming/renaming of a park, designated facility, or area of public property.
7. Applications must be submitted to the City Clerk at least six (6) weeks prior to the meeting at which the naming is to be discussed.

RESOLUTION NO. 2000-39

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF AVENTURA, FLORIDA, PROVIDING GUIDELINES FOR NAMING OF PUBLIC FACILITIES; PROVIDING DEFINITIONS; PROVIDING GUIDELINES FOR ACCEPTANCE OF MONETARY DONATIONS IN CONSIDERATION FOR THE NAMING OF PUBLIC FACILITIES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Aventura has received requests for the acceptance of monetary donations for memorial purposes and naming of public facilities within the City of Aventura; and

WHEREAS, this Commission desires to set forth guidelines for naming of public facilities and for the acceptance of monetary donations in consideration for said naming of public facilities.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF AVENTURA, FLORIDA, THAT:

Section 1. No public facility located in or owned by the City shall be named except in accordance with the procedures set forth in this Resolution. No monument or memorial shall be established within the City except in accordance with the procedures set forth in this Resolution.

Section 2. Definitions. The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Commission means the City Commission of the City of Aventura.

Memorial means a site, art work, tree or structure created to preserve the memory of a significant event(s) or person(s)

Monument means a bust, sculpture, or similar structure, erected in honor of a significant event(s) or person(s).

Plaza means an open public square.

Public facility means any public building, plaza or park owned by the City.

Section 3. Review and Recommendation. Whenever a name is needed for a new public facility or whenever there is a proposal to rename an existing public facility within or owned by the City, the naming or renaming shall first be considered and reviewed by the Commission according to the following procedures:

- 1) Any person, organization, association, corporation or other entity, including a member of the City Commission or the administration of the City, may propose a name for a new public facility or street, or may propose renaming an existing public facility, at any time, by submitting a proposed name to the Commission.
- 2) At the next available meeting, the Commission shall consider and review proposals for the naming or renaming of the public facility. Notice of the meeting shall be given to all persons who have proposed names for the public facility.
- 3) Public streets shall not be renamed after individuals and public facilities shall not be named or renamed after living individuals.

Section 4. Monuments or memorials. Whenever there is a proposal to establish a monument or memorial on public property in the City, the establishment shall first be considered and reviewed by the Commission according to the following procedures:

- 1) Any person, organization, association, corporation or other entity, including a member of the City Commission or the administration of the City, may propose the establishment of a monument or memorial at any time by submitting a proposal to the office of the City Manager.
- 2) At the next available meeting, the Commission shall conduct a public hearing to consider and review proposals for the establishment of the

monument or memorial. Notice of the meeting shall be given to all persons who have proposed the establishment of the monument or memorial.

- 3) The City Manager shall recommend park and/or facility improvements that may be funded from monetary donations in consideration of recognizing individuals to be memorialized.
- 4) At the close of the public hearing the City Commission may select a name for or rename the subject public facility, plaza, monument or memorial.
- 5) Any proposal must be approved by a five-sevenths vote of the City Commission.

Section 5. Acceptance of monetary donations in consideration for the naming or construction of public facilities. Whenever there is a proposal to rename an existing public facility owned by the City in consideration for monetary donations, or construction of a new facility by utilizing monetary donations, the item shall first be considered and reviewed by the Commission according to the following procedures:

- 1) Any person, organization, association, corporation or other entity may offer a monetary donation in excess of \$25,000, in consideration for renaming an existing public facility or for constructing park improvements or facilities, at any time, by submitting a proposal to the office of the City Manager
- 2) At the next available meeting, the Commission shall hold a public hearing to consider and review proposals. Notice of the meeting shall be given to all persons who have submitted proposals.
- 3) The City Manager shall recommend park facility improvements that may be funded from monetary donations in consideration of recognizing individuals to be memorialized.
- 4) Notwithstanding any other provision of this section, public facilities shall not be named after a living individual. A public facility can be named in honor of a family.
- 5) A public facility will not be named after an individual who has committed an illegal act which became known to the City before or after the donation.

- 6) Where a public facility is to be named, or the acceptance of money for public improvements, the City Commission shall only approve the request by a five-sevenths vote of the City Commission.

Section 6. This Resolution shall become effective immediately upon its adoption.

The foregoing Resolution was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____, and upon being put to a vote, the vote was as follows:

Commissioner Arthur Berger	_____
Commissioner Jay R. Beskin	_____
Commissioner Ken Cohen	_____
Commissioner Harry Holzberg	_____
Commissioner Patricia Rogers-Libert	_____
Vice Mayor Jeffrey M. Perlow	_____
Mayor Arthur I. Snyder	_____

PASSED AND ADOPTED this 6th day of June, 2000.

ARTHUR I. SNYDER, MAYOR

ATTEST:

TERESA M. SOROKA, CMC
CITY CLERK

APPROVED AS TO LEGAL SUFFICIENCY:

CITY ATTORNEY